

California National Guard - Human Resources Office
Army Active Guard Reserve (AGR) Enlisted Vacancy
Statewide Vacancy Announcement

1 POSITION

Announcement Number: 107-12		Opening Date: 11 April 2012	Closing Date: 11 May 2012
Position Title: Training NCO	UIC/TDA/UMR Para/Line Number: W8FFA2/ 002B/02	DMOS/Branch: 92Y38	Maximum Grade: E6 Minimum Grade: E5
BDE/Unit Name and Address: SRCOM: 223 rd Regiment (RTI) 223 rd Regiment (RTI) 10 Sonoma Avenue, Bldg 737 San Luis Obispo, CA 93405		Selecting Official: Battalion FTM OIC, 223 rd Regt (RTI)	Personnel Eligible to Apply: Male <input checked="" type="checkbox"/> Female <input type="checkbox"/> Enlisted <input checked="" type="checkbox"/>
Security Clearance Requirement: <input type="checkbox"/> None <input type="checkbox"/> Top Secret <input checked="" type="checkbox"/> Secret <input type="checkbox"/> Top Secret SBI/SCI <input type="checkbox"/> National Agency Check-LC		Minimum Military Education Requirements: None	

Note: Statewide means: Must be a Current California Army National Guard **Active Guard Reserve (AGR) member** in order to apply.

Conditions of Employment

IAW AR 135-18 and NGR (AR) 600-5 applicants must meet the following requirements prior to applications being forwarded for board consideration:

- This position is in the Full Time Military Force (FTM) – Active Guard Reserve (AGR) program. Initial AGR tours are three (3) years.
- Stabilization Policy: IAW NGR (AR) 600-5 Chapter 2, Para 2-6(f). AGR soldiers will not be re-assigned during the first 18 months of their initial tour, except in the event of mobilization or force structure changes. **A waiver request must be submitted IAW TAAI 09-13 for initial tour Soldiers with 18 months on AGR status.**
- For the purpose of sustainment requirements and upon selection, Soldier will sign a memorandum of understanding prior to orders being published by this headquarters. The memorandum of understanding states that the Soldier will voluntarily be removed from the promotion list upon the effective date of hire for a period of 12 months prior to a promotion board cycle.
- Enlisted soldiers must meet minimum stabilization requirements stated in CAARNG Pamphlet 600-200, Para 2-5.
- Soldiers must be eligible for reenlistment or extension IAW NGR 600-200 (ARNGUS) or AR 140-111 (USAR), unless the disqualification for reenlistment or extension can be waived under these regulations.
- Soldier must not have been relieved for cause from any duty position in the 36-month period preceding the date of application for the AGR Program, or the scheduled date of entry in the AGR Program.

Applicants selected for the AGR Program and meeting any one of the following disqualifications, will require a NGB waiver prior to entry:

- Unable to serve a minimum of three (3) years on AGR Status prior to achieving eighteen (18) years-active federal status, retention control point (RCP) or reaching the age of 60.
- Entitled to military retired pay.
- Was voluntarily released from the AGR program for 2 or more days and one year has not elapsed since the date of the release.

- IAW AR 135-18, Table 2-1 Rule C (1). Prior to entry on AD or FTNGD in the AGR program, applicants must be medically certified as drug free, be tested negative for Human Immunodeficiency Virus (HIV). HIV test must be within six months.
- IAW AR 135-18, Table 2-1 Rule C (3) and NGB-ARH-08-025. Prior to entry on AD or FTNGD in AGR Program, applicants must meet medical fitness standards. PHA must be within 12 months.

Primary Duties and Responsibilities

- Responsible for the conduct and execution of the 92Y MOS training program.
- Maintains training files, student records, physical security files, training library, and ensure TRADOC and Proponent course requirements are met to include CMP and POI standards.
- Sets up and executes all areas of planning and conducting the 92Y MOST training plan.
- Attends all unit training assemblies, additional training assemblies and annual training periods. Attends MOSQ schools, additional skill identifier (ASI) required schools, and training courses conducted by the National Guard Professional Education Center, and or OTAG.
- Assists/ cross trains with the Chief Instructor on all administrative, logistical and training functions.
- Assist in preparing quarterly Unit Status Report (USR), annual TAM, briefing materials, ammunition requests, training site requests, and other reports as directed by the Ch Instructor and Commander. Last minute notice of travel is possible and required along with extended work hours and weekend as needed by the command to meet mission requirements.
- Serve as Course Manager for the 92Y (Supply Sergeant) MOSQ School.

Additional Requirements: Applicants must have "ASI 8" skill identifier, with two years current documented instructor time. Applicants are required to have an SMOS of 11B for the conducting of a new Infantry training program. Applicants should be proficient in Microsoft Office applications and have general computer literacy.

Specialty Qualification Requirements

- Applicants must be 92Y and/or 11B MOSQ. Must be able to possess both MOS's within 12 months of hire. Soldiers who have not completed Initial Entry Training (IET) are ineligible to apply.
- Soldiers applying must meet the following eligibility criteria IAW DA Pam 611-21:
- A physical demands rating of moderately heavy.
- A physical profile of 111111.
- A minimum score of 90 in aptitude area CL on ASVAB tests administered on and after 1 July 2004.
- A minimum score of 92 in aptitude area CL on ASVAB tests administered on and after 2 January 2002 and prior to 1 July 2004.
- A minimum score of 95 in aptitude area CL in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002.
- Normal color vision.
- Mandatory formal training.
- Must have no other record of disciplinary action under UCMJ or patterns of behavior which indicates a lack of integrity, or which is inconsistent with the MOS.
- No documented instances in the last 5 years of conduct which reflects adversely on the character, honesty, or integrity of the Soldier to include:
 - No conviction by court-martial or by any Federal or state court.
 - No juvenile adjudication by state court.
 - No punishment under Article 15, Uniform Code of Military Justice (UCMJ) caused by incidents that reflect adversely on the Soldiers integrity and lack of trust.
 - No letter of reprimand, censure, or admonition under the provisions of AR 600-37, chapter 3.
 - Voluntary confession after proper rights warning according to Article 31(b), UCMJ, or under

applicable Federal or state law. Note: Disqualification under this paragraph is waivable by a military review board.

- No other record of disciplinary action under UCMJ or pattern of behavior which indicates a lack of integrity or which is inconsistent with the 92Y position of trust.
- No conviction or other adverse disposition for criminal offenses listed as a misdemeanor or felony as outlined in AR 601-210, chapter 4. This criteria is not waivable.
- Military Status: Full-Time Military Title 32 Section 502 (f) (AGR).

Instructions for Applying

Applicants must, as a minimum, submit the following documents: If required item(s) are missing from your packet **it will** be returned to the applicant due to lack of information: **(Please No binders)**

- NGB Form 34-1 dated 20101105 (with signature and date). Ensure that you annotate both Tour Number and Position Title on the top of page one, of the application.
- Applicant's Worksheet found at <http://www.calguard.ca.gov/cahr/Pages/ArmyAGR.aspx>. Ensure that all items are completed in Parts I and Part II of the Notification of Results California National Guard Position.
- Three-quarter-length photograph (from the quadriceps up) in a duty uniform (Class A, B or ACU) taken within the previous 12 months ("Official" DA Military photograph is not required). Recommend 3 X 5 portrait, Best is 4X6 portrait.
- Enlisted Biographical Summary.
- **Certified copy** of DA Form 2-1, Enlisted Record Brief (ERB) or Personnel Qualification Record (PQR).
- **Certified copy** of any official document demonstrating qualifying Armed Services Vocational Aptitude Battery/Armed Forces Classification Test (ASVAB/AFCT) scores. To include DD form 1966-1, Recruiters worksheet or the official test results. *(Certified Copy – See frequently asked questions)*
- Last 3 NCOERs. (Supervisor must provide written statement/memo providing information as to why soldier's NCOERS are not available. Applicants in the grade of E4 and Below or recently promoted E5s must submit at least one current letter of recommendation in lieu of this requirement ensure that this letter is dated within 45 days of effective date of vacancy announcement and that it highlights job assignment, duties and capabilities).
- **Certified copy** of current DA Form 705 (APFT), within six months for "on-board" AGR soldiers, and within 12 months for traditional guardsmen, ensure that height and weight are annotated. *(Certified Copy – See frequently asked questions)*
- Must meet standards IAW AR 600-9, submit body fat worksheet (if applicable).
- Current IMR record printout from MEDPROS (Available on AKO). <https://apps.mods.army.mil/MEDPROS/MyMedicalReadiness/default.aspx> (select **IMR record**).
- All DD Form 214 (s) and NGB Form 22 (s) covering any active duty period (copy must include bottom portion that identifies SPD code).
- RPAS statement (NGB Form 23B retirement points statement).
- Current DMV print out (within six months) must be enclosed with this packet. Must have a current driver's license. DMV online Driver's record can be submitted if it shows soldier's name, current address, current driver license status and history on it. California DMV link: <http://dmv.ca.gov/online/dr/welcome.htm>. Soldiers unable to obtain a current DMV print out due to mobilization must provide a memorandum of justification. Upon return from mobilization, Soldiers must provide a DMV print out prior to orders being published.
- Applicants who answer YES to questions 8 or 12 – 16 of section IV, NGB Form 34-1 20101105, or have not completed initial entry training (IET) are ineligible to apply to include: **DD Form 214(s) that have unfavorable remarks to include; unsatisfactory Performance, Misconduct, Dropped from the Rolls (DRF)**
- **Unsuitability/Unfitness or in lieu of court-martial AR 135-18, AR 135-91 Chapter 4, 26, AR 135-178 Chapter 3, 8, and 635-200 Chapter 11.**

- **Submit application to:** Joint Force Headquarters, ATTN: NGCA-PEZ-AGR, Box 5, 9800 Goethe Road, Sacramento, CA 95827-3561. Please see the frequently asked questions on our web page. **DO NOT USE APPROPRIATED GOVERNMENT FUNDS TO MAIL APPLICATION.**

Note: If you are unable to obtain a copy of your MEDPROS, a certified copy of DA Form 2-1, ERB, PQR and/or RPAS statement, a written request must accompany your application or call AGR Branch at 916-854-3420. **COMPLETE APPLICATION (TO INCLUDE REQUIRED DOCUMENTS) MUST BE RECEIVED IN HR-AGR BRANCH NOT LATER THAN CLOSE OF BUSINESS ON THE DATE THE ANNOUNCEMENT CLOSSES. INCOMPLETE APPLICATIONS WILL BE RETURNED UNRATED.**

Remarks

The California National Guard is an Equal Opportunity Employer. All applicants will be protected under Title VI of the Civil Rights Act of 1964 against discrimination based on race, color, religion, gender or national origin.